

FACILITATOR EVALUATIONS

Your opinion not only matters, it makes continuous improvement possible for those who follow. Our facilitators were carefully chosen but it is your evaluation that provides the insight into how well they met expectations. Please complete an evaluation after each breakout. *Thank you!*

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Friday PE Breakout 1

Help us improve our program for future years by filling out a short survey about each session

Required

1. Who was your facilitator(s)?

Your answer

Required

2. How would you rate this session overall?

Select a value

1

5

1 - Poor - 5 - Fantastic

Required

3. Presenter's knowledge of the subject

Select a value

1

5

1 - Poor - 5 - Fantastic

Required

4. Quality of the facilitation?

Select a value

1

5

1 - Poor - 5 - Fantastic

Required

5. Opportunity for discussion?

Select a value

1

5

1 - Poor - 5 - Fantastic

6. Other Comments

answer

0 of 6 answered

Submit

At the bottom of each session there is a link to the evaluation. Click on the link and complete steps 1-6. Please enter the Facilitator/ Discussion Leader's name and complete the rating by sliding the scale from 1-Poor to 5-Fantastic.

Click submit and your evaluation will be recorded. If you do not have a mobile device, please make sure that you fill out a paper form.

GUIDEBOOK AMBASSADORS



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If you need help installing or using the program please search for one of the individuals listed above. They will be able to be identified by the logo displayed above. It is our job to make sure that you can use the app to help you navigate this weekend!



NORTHEAST PETS

guidebook


NE PETS - March 10-11, 2023

Event Management

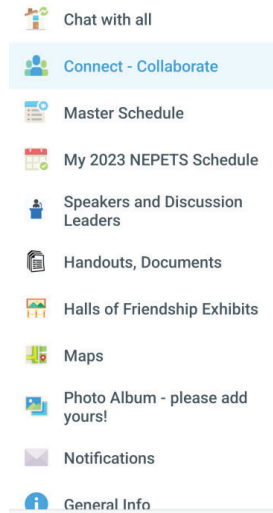
Application Instructions

Rotary

## INSTRUCTIONS

1. Go to your phone's AppStore or Google Play
2. Download and install the Guidebook app.
3. Open Guidebook and Check-in with email.
4. Enter your password.
5. If Guidebook is already installed, click **Open in app**
6. Click Find Guides, Everywhere, and choose **nepets2023**
7. Navigate with the three bars 

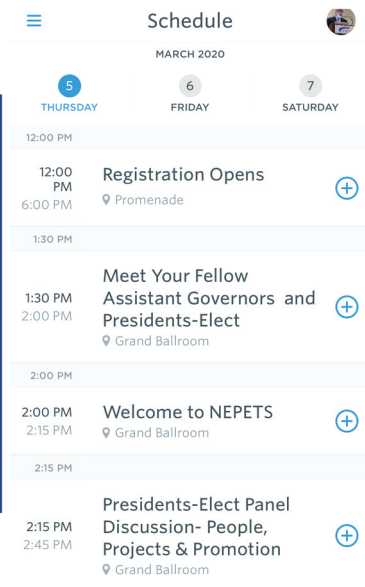
## MAIN MENU



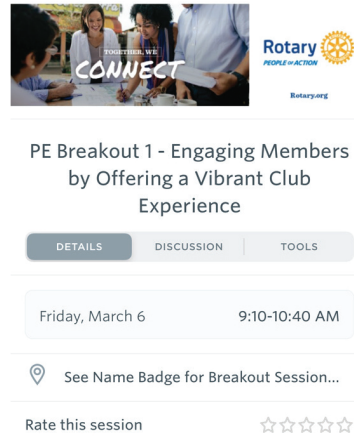
From the main menu you can access the schedule, all attendees, messaging services, to-do lists, event and district leadership, speakers and facilitators.

## SCHEDULE

There is both an overall schedule and a personal schedule. If you want to add an item to your own schedule, just click on the + and it will be added. Take a few minutes and do that to streamline your schedule.

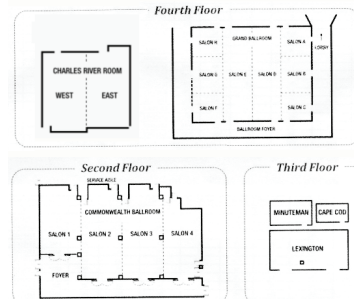


## SESSION INFORMATION



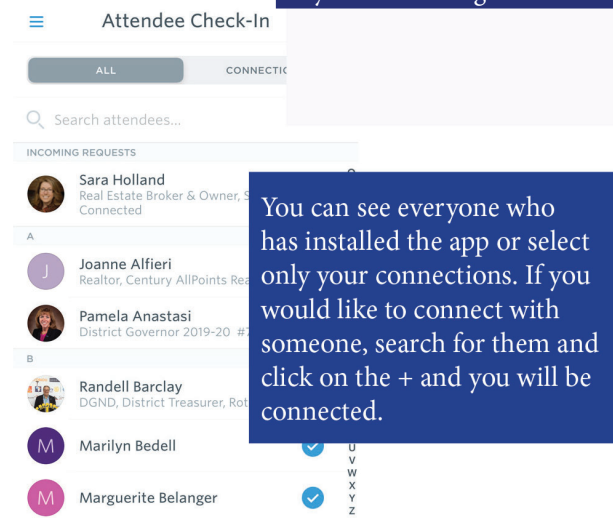
Check your personal schedule in the app to find the room you are assigned to for each Breakout session and go to that room.

## HOTEL MAP



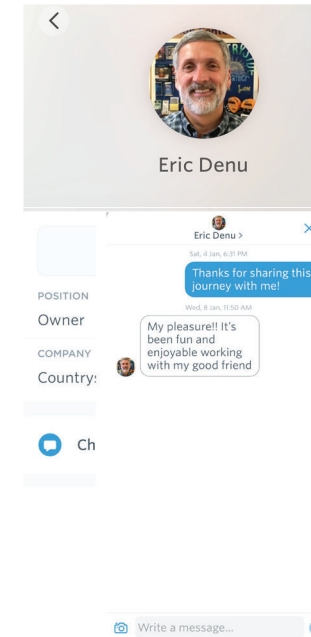
Choose the room assignment for this session from the information on your name badge.

## ATTENDEES



You can see everyone who has installed the app or select only your connections. If you would like to connect with someone, search for them and click on the + and you will be connected.

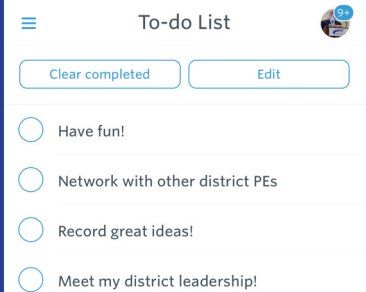
## KEEPING CONNECTED



Want to communicate with someone? Click on their name and open a chat window, send your message and await a reply. Plan to meet between sessions, at a meal or hospitality suite. Continue to communicate weeks and months after PETS.

Something trigger an action item? Record it in your to-do list. Maybe it was a great idea that you want to implement or someone you want to connect with after PETS. Get it done!

## TO-DO LIST



These are just a few examples of how you can enhance your PETS experience over the weekend and throughout your year as a President in your club or an Assistant Governor serving clubs. The friends you meet during PETS will be resources that will help you be more successful.

Have fun this weekend and best of luck to you in your year as President. **Rotary Opens Opportunities!**

Please make sure that you complete all facilitator evaluations after each breakout session. Instructions are on the next panel.